

**Academy of Business & Finance**

*~ Internship Posting Form ~*

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| **Company Name:**  | **Lake Shore Federal Credit Union** |
| **Company Address:**  | **8766 Erie Rd****P.O. Box 227****Angola, NY 14006** |
| **Contact Name & Title:** (Supervisor’s name who is reviewing applicant paperwork) | **Callie Danzi****Operations Manager** |
| **Contact Person** **Phone Number:** | **716-549-4150** |
| **Contact e-mail address** | **cdanzi@lakeshore-fcu.com** |
| **Start Date:**  | **July- Whenever available** |
| **Job Description**:*Specific Details of Responsibilities* *May attach a specific job description* | **Answer phones, take care of members, balance drawer, file, and miscellenous office work.**  |
| **Recommended Skills:** | **People skills, works well with others, communication- written and oral, accuracy, and detail oriented** |
| **Posting Deadline Date**: | **May 24, 2019** |
| **Pay Rate:** | **Scholarship** |
| **No. of Positions Available:** | **1** |
| **Additional Comments/Notes or Other Requirements** |  |